

Turabian citation quick reference

Note form and bibliography form side by side, plus the shortened note. Checked against Turabian, A Manual for Writers, 9th edition.

NOTE FORM (FIRST CITATION)

Book

1. First Last, *Title of Book*, 3rd ed. (City: Publisher, YYYY), 42.

Chapter

2. First Last, "Title of Chapter," in *Title of Book*, ed. First Last (City: Publisher, YYYY), 105.

Journal article

3. First Last, "Title of Article," *Journal Name* 12, no. 3 (YYYY): 1053.

Website

4. First Last, "Title of Page," Site Name, Month DD, YYYY, <https://example.com/page>.

Archival material

5. First Last to First Last, Month DD, YYYY, box 4, folder 12, Name of Collection, Name of Repository, City.

Shortened note (every citation after the first)

6. Last, *Short Title*, 142.

THE TWO FORMS DIFFER

Names	The note reads as prose: First Last. The bibliography inverts the first author only.
Punctuation	The note uses commas, the bibliography uses full stops.
Publication	The note puts city, publisher and year in parentheses. The bibliography does not.
Pages	The note gives the page you are using. The bibliography gives the whole range.

AUTHOR NAMES

Two or three	All named, in both forms.
Four or more	The note gives the first author and et al. The bibliography lists up to ten.
Editor	ed. First Last in a note, edited by First Last in the bibliography.
Translator	trans. First Last in a note, translated by First Last in the bibliography.

BIBLIOGRAPHY FORM

Book

Last, First. *Title of Book*. 3rd ed. City: Publisher, YYYY.

Chapter

Last, First. "Title of Chapter." In *Title of Book*, edited by First Last, 100–125. City: Publisher, YYYY.

Journal article

Last, First. "Title of Article." *Journal Name* 12, no. 3 (YYYY): 1053–1075.

Website

Last, First. "Title of Page." Site Name. Month DD, YYYY. <https://example.com/page>.

Thesis

Last, First. "Title of Dissertation." PhD diss., University Name, YYYY.

ORDERING AND LAYOUT

- Notes are numbered by order of appearance and run at the foot of the page.
- The bibliography is alphabetical by author surname and is never numbered.
- Journal names are given in full: American Historical Review, not Am. Hist. Rev.
- Manuscript collections are listed by collection and repository, not by individual item.

SIX MISTAKES THAT COST MARKS

- Putting the bibliography form in a footnote.
- Repeating the full note instead of shortening it.
- Abbreviating journal titles.
- Giving a page range in a note instead of the page you used.
- Mixing the notes-bibliography and author-date systems.
- Leaving archival material out of the bibliography.